

# **Invitation for Bids**

## **Kingston Water & Sanitation Project**

1559 / OC - JA

### **Procurement of Payroll System and Associated Installation Services**

**KSA/S11**

The National Water Commission (NWC) has received financing from the Inter-American Development Bank (IDB) toward the **Kingston Water and Sanitation Project**. It is intended that part of the financing proceeds be applied to eligible payments under the contract for which this invitation for bids is issued.

NWC invites sealed bids from eligible bidders from the IDB Member Countries for the supply of and implementation services for a new payroll system. Local entities are required to be currently registered with the National Contracts Commission (NCC) as suppliers of goods and services to the Government of Jamaica and possess valid Tax Compliance Certificate (TCC). Overseas bidders are required to signal their intention to be registered with the NCC in the event that their bid is successful. Sealed bids are to be submitted containing the Technical and Financial proposals related to this procurement.

Interested bidders may purchase a set of bidding documents Mondays to Fridays starting Monday, February 15, 2010 between 9:00 a.m. and 4:00 p.m. at the address below. This will be for a non-refundable fee of JA\$5,000, or US\$56.00 payable to the NWC in either cash or by bank-guaranteed cheque.

Interested bidders may obtain further information from, including eligibility to participate, and may inspect the bidding documents at the:

**Purchasing Department**  
**National Water Commission**  
**18 Oxford Road, Kingston 5.**  
**Telephone : 926-5825 – 7**  
**e-mail : claudette.seville@nwc.com.jm**

A pre-bid meeting will be held at the National Water Commission, at 18 Oxford Road, Kingston 5 on Friday, March 5, 2010 starting at 10:00 a.m. Bidders who are unable to attend may send written requests for clarifications, which will be dealt with at the pre-bid meeting.

Bids are to be returned, along with a security deposit of US\$3,000, no later than 10:00 a.m. on Wednesday, March 31, 2010 to:

“The Tender Box”  
Ground Floor Receptionist Area

National Water Commission  
18 Oxford Road  
Kingston 5

Tenders must be returned in a plain, sealed envelope appropriately marked on the outside of the envelope:

**“Kingston Water & Sanitation Project – Procurement of Payroll System and Associated Installation Services”**

All bids submitted will then be publicly opened on Wednesday, March 31, 2010 at the 1<sup>st</sup> Floor Conference Room, 18 Oxford Road, Kingston 5 commencing at 10:15 a.m. in the presence of tenderers/representatives who choose to attend.

*The National Water Commission is not obliged to accept the lowest or any tender.*