

REQUEST FOR PROPOSALS

FOR CONSULTING AND ARCHITECTURAL SERVICES

The NWC in keeping with current strategic objective to be financially viable is embarking on an action plan which will reduce the NWC year on year overhead expenses and as such wishes to maximize the use of its existing assets to provide and improve service delivery to the nation. The NWC intended therefore to rationalize our current office arrangements with a view to fully utilize NWC owned properties.

It is the intention of the NWC to have these offices relocated in the shortest possible time to immediately realize cost savings and also in support of Government of Jamaica plans for the redevelopment of downtown Kingston.

In this instance the NWC request proposals from suitably registered/qualified/experienced individuals or entities for consulting and architectural services for the redevelopment and/or remodeling of the office complex at 28-30 Church Street, Kingston.

Consulting Architect (individual or entities) seeking to be short-listed, must be registered with the National Contracts Commission (NCC) in the relevant category and possess a valid Tax Compliance Certificate (TCC).

Consulting Architect firms and or individuals with expertise in construction and older building remodeling/renovation are invited to submit financial and technical proposals for architectural design services for the NWC's **Redevelopment of Office Complex at 28-30 Church Street, Kingston**

The Consultant will be required to carry out the following tasks:

- **Carry out all the necessary investigation required for the works component of the project which will be required prior to the commencement of their design work.**
- **Provide detailed Architectural Design for remodeling with recommended work items, estimated construction costs, estimated construction time, estimated cost for the supply of any equipment and any other proposed work**
- **Prepare tender and contract documents, inclusive of designs/drawings, technical specifications, bills of quantities, detailed cost estimates to carry out the required work.**

Request for Proposals documents will be available as of **Friday, May 6, 2011** at a non-refundable cost of \$3,000.00 payable by cash, manager's cheque or bank draft. The cost of the Courier is not included in the cost of the document. Documents may be collected directly, by Bearer or by Courier from the Divisional Engineer – Eastern, National Water Commission, 4a Marescaux Road, Kingston 5.

A site visit is schedule at the location **28-30 Church Street for Thursday May 12, 2011 between the hours of 10:00 am – 2:00pm**

The closing time and date for the submission of Proposals is 2:00 pm, **Friday, June 3, 2011**. Packages will be opened on the same day starting at 2:30 pm. Bidders are invited to be present or send a representative to the opening.

Request for Proposals should be returned in plain sealed envelop clearly addressed:

**Office Complex Development,
"The Tender Box"
National Water Commission
18 Oxford Road
Kingston 5**

A Bid Security of 1.5% of the tender sum must accompany all Bids.

The "Tender Box" is located in the cashier's section to the immediate left on entering the building at 18 Oxford Road.

All requests and queries should be made to the:

**Divisional Engineer – Eastern
National Water Commission
4a Marescaux Road
Kingston 5.
Telephone: (876) - 929-3540-5. Fax: (876) - 968-0164
E-mail carl.smith@nwc.com.jm:**

NO LATE SUBMISSION WILL BE ACCEPTED AND THE NWC IS NOT OBLIGED TO ACCEPT THE LOWEST OR ANY BID.



...serving you in so many ways