

Section 5: Description of Property

Is there a pool on site? Yes No If Yes, state capacity _____ gals m³

Is there a garden on site? Yes No If Yes, state approximate size _____ sq.ft. m²

State number of persons occupying the premises _____ Volume water storage on premises _____ gals m³

Please tick as appropriate: Water Sewerage Both

Are there existing connections on site? Yes No

If Yes, state _____ Number _____ Size (diameter) _____ inches/ mm

If No, state connections required _____ Number _____ Size (diameter) _____ inches/ mm

Please indicate the quantity and type of fixtures that are/ will be in place at the premises:

| Activity on Site | Types of Fixtures (State existing/ required quantities) | | | | | | | | | | | |
|--|---|-----------|-------------|----------|-------------|--------|---------------|--------------|-------------|--------------|-----------------|------------------|
| | Bed Room | Bath Room | Shower Head | Bath Tub | Toilet Tank | Urinal | Lavatory Sink | Kitchen Sink | Dish-washer | Washing Sink | Washing Machine | Seating Capacity |
| Residence (Dwelling) Only | | | | | | | | | | | | |
| Combined (Residence & Retail Shop) | | | | | | | | | | | | |
| Guest House | | | | | | | | | | | | |
| Hotel | | | | | | | | | | | | |
| Industrial | | | | | | | | | | | | |
| Restaurant | | | | | | | | | | | | |
| Other (School, Church, etc.): _____ | | | | | | | | | | | | |

Note: A Site Inspection will be required to assess the feasibility of providing the service and to determine/ verify the information stated regarding the property. Please state the name and contact information for the person with whom the relevant arrangements for the Site Inspection can be made.

Title: Mr Mrs Miss Position: _____

First Name:
 Last Name:

Contact Number(s): - -

Section 6: For Internal Use Only

Assigned Customer No.: Assigned Premises No.: Meter No.:

| Service Class | Code | Meter Size - Imperial | Meter Size - Metric |
|--------------------------------------|-----------|---|--|
| <input type="checkbox"/> Residential | RS | 5/8" = 1 <input type="checkbox"/> 3/4" = 2 <input type="checkbox"/> | 15 mm = 20 <input type="checkbox"/> 20mm = 21 <input type="checkbox"/> |
| <input type="checkbox"/> Commercial | CM | 1" = 3 <input type="checkbox"/> 1 1/4" = 4 <input type="checkbox"/> | 25mm = 22 <input type="checkbox"/> 30mm = 23 <input type="checkbox"/> |
| <input type="checkbox"/> School | SH | 1 1/2" = 5 <input type="checkbox"/> 2" = 6 <input type="checkbox"/> | 40mm = 24 <input type="checkbox"/> 50mm = 25 <input type="checkbox"/> |
| <input type="checkbox"/> Condominium | CN | 3" = 7 <input type="checkbox"/> 4" = 8 <input type="checkbox"/> | 75 mm = 26 <input type="checkbox"/> 100mm = 27 <input type="checkbox"/> |
| <input type="checkbox"/> Government | GT | 6" = 9 <input type="checkbox"/> 10" = 15 <input type="checkbox"/> | 150mm = 28 <input type="checkbox"/> 200mm = 29 <input type="checkbox"/> |
| <input type="checkbox"/> Employee | EM | Sewer connection size => | 100mm <input type="checkbox"/> 150mm <input type="checkbox"/> 200mm <input type="checkbox"/> |

Property Classification: _____ Code: _____

Deposit Requirement: (\$) _____ **Charges Applied:** _____
 Security Deposit _____ Debit: _____ Credit: _____
 Installation Deposit _____ Receipt No.: _____
Total Deposit _____ Application Process Date: _____

Processed By (Emp. Name): _____ Signature: _____

CONDITIONS OF SUPPLY

1. Customers must pay the cost for pipes, fittings, labour and all other costs associated with the installation and connection of a supply to their premises.
 2. Customers must make a deposit on account at the time of service request or if an existing customer account is disconnected. This deposit is to cover any water charges that are unpaid on account.
NB. This is different from the installation cost and/or reconnection cost.
 3. Pipes which are laid outside the boundaries of the customer's premises belong to and are the responsibility of the National Water Commission. Where meters are placed outside the premises, piping from the meter to the premises is the responsibility of the customer.
 4. Any pipe or fitting which a customer may require for delivery or storage of water, may, by agreement with the **N.W.C.**, be supplied or repaired by the **N.W.C.** The associated costs shall be paid by customer to the **N.W.C.**
 5. Metering of a customer's supply line is at the discretion of the **N.W.C.** Where no meter has ever been on the premises, the consumption charged will be stipulated by the **N.W.C.** and will be subject to review from time to time.
 6. When a meter reading is not available, the **N.W.C.** will use estimates based on an average of the last three (3) consistent readings within a specific period.
 7. A meter can be temporarily installed on premises to adjust or determine a fixed consumption for a supply which is not permanently metered.
 8. The **N.W.C.** reserves the right to bill a customer retroactively in the case where:
 - (a) there is an unmetered supply and the **N.W.C.** determines that the customer has been undercharged based on misrepresentation of the number of household occupants;
 - or
 - (b) the customer has trespassed or illegally connected to the **N.W.C.** network to reflect a lower consumption;
 - or
 - (c) there is any other evidence that consumption is greater than the previous charges.
 - or
 - (d) where a customer has been using the central sewerage system operated by the **N.W.C.** and was not charged for the use of such service
 9. Bills must be paid monthly, on or before the due date specified on the bill. In the event the customer does not receive a bill, the customer is obligated to ascertain the monthly charges from the **N.W.C.**
 10. Where an account is in arrears, the **N.W.C.** reserves the right to disconnect without notice at any time before payment of the full amount required is made; where disconnection made on the same day that the required payment is made, the disconnection shall be lawful and the reconnection fee shall be due and payable. The **N.W.C.** will charge the customer a fee for reconnecting the supply and such fee shall be specified by the **N.W.C.** from time to time. The supply will not be reconnected until the arrears and reconnection fees have been paid.
 11. The **N.W.C.** reserves the right to temporarily disconnect or reduce a supply without notice, and to effect repairs to any part of its water supply system. No liability shall be attached to the **N.W.C.** by reason of such reduction or temporary discontinuance of the supply, nor shall the liability of the customer to pay all proper rates, charges or fees be affected. **N.W.C.** reserves the right to vary conditions/availability of supply at any time and no liability shall be attached to the **N.W.C.** as a result. During periods of drought, the customer will be notified at least 24 hours before.
 12. A Commercial rate will be charged for water consumed on a premises where trade or business is conducted.
- NB. Where the service applied for, is for construction purposes the applicable rate for water consumed is the commercial rate. It is incumbent on the customer to inform the N.W.C when such construction is completed so that a review can be done of the rate where applicable.**
13. Supply of water to others, whether sold or free of charge, is illegal and can result in disconnection and prosecution.
 14. Violating water restrictions can result in a fine.
 15. Customers can be disconnected for allowing water to run to waste.
 16. Customers are liable for meters damaged on their property and will be charged for any replacement costs.
 17. Customers should not erect any structure (whether temporary or permanent) on or above the meter nor around the meter for a minimum of one (1) meter radius, or otherwise cause the meter to become obscure or unreadable.
 18. One (1) month's written notice is required to cancel this contract. This contract can be terminated by either party, that is, the customer or the **N.W.C.** All outstanding amounts to the date of termination of the contract must be settled.
 19. Customers applying for Sewer connection and who have existing onsite disposal system are responsible for retrofitting and retiring such system after property is connected to the central sewers.

I, the undersigned, hereby apply to the Commission for the supply of water/sewerage to the above mentioned property and for the aforesaid purpose in accordance with the conditions of the supply and scale of charges in force from time to time under the provisions of the National Water Commission Act and Regulations, the Policies and Procedures of the Commission and all other relevant Laws and Regulations and which shall be deemed to be incorporated herein and form part of the conditions of contract of supply. The above conditions have also been read and are understood by me.

SIGNATURE OF APPLICANT: _____

DATE: _____